



ID# \_\_\_\_\_

# MPCC Registration and Registration Change Form

Name: \_\_\_\_\_ SSN# \_\_\_\_\_  
Last First Middle (last 4 digits)

Select ONE Term: Fall \_\_\_\_\_ Winterim \_\_\_\_\_ Spring \_\_\_\_\_ Summer \_\_\_\_\_

Local Address: \_\_\_\_\_ Telephone \_\_\_\_\_  
(while attending MPCC)

Permanent Address: \_\_\_\_\_ Telephone \_\_\_\_\_

**HIGH SCHOOL STUDENTS ONLY**

High School:	What grade will you be in when these courses begin?
Date of Birth:	Will you be 15 years old by the time these courses begin? <input type="checkbox"/> Yes <input type="checkbox"/> No <small>(If answer is no, VP approval required.)</small>

COURSE CODE (include department, number, location, and section)	CREDITS	ADD OR DROP		INSTRUCTOR SIGNATURE <small>(If term has begun or if course is full)</small>
Example: ENGL 1010 NP 030	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Instructor Signature</i>
1. _____	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____
2. _____	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____
3. _____	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____
4. _____	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____
5. _____	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____
6. _____	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____
7. _____	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____
8. _____	_____	<input type="checkbox"/>	<input type="checkbox"/>	_____
<b>TOTAL CREDITS</b>				_____

When you submit a registration to add MPCC courses, you are formally enrolling and financially responsible for your enrollment. If you change your mind, you must formally drop or withdraw from (date dependent) any course you decide not to complete. Failing grades are awarded for courses in which you remain enrolled but do not attend, and you remain financially responsible for the enrollment. If a sponsor is paying for your enrollment, you are responsible for making payment arrangements with Student Accounts.

Add/drop, withdrawal, and refund deadlines for each term's course sections are published within the MPCC CampusWeb Home page (<http://campus.mpcc.edu>). Review your enrollment and your student account periodically via your CampusWeb Student page for each term in which you are enrolled and take appropriate and timely action as the need arises.

You may add/drop courses online via the CampusWeb Student Registration portlet until 7am on the start date of each term/subterm. After that, all adds, drops and withdrawals are initiated via submission of a Registration/Registration Change Form.

Contact one of the following if additional information is needed: Registration/Records (308)535-3774 or [reghelp@mpcc.edu](mailto:reghelp@mpcc.edu); Billing and payment arrangements (308)535-3672 or [studentaccounts@mpcc.edu](mailto:studentaccounts@mpcc.edu); Advising/enrollment guidance at [advising@mpcc.edu](mailto:advising@mpcc.edu).

Student Signature (required): \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Printed Name \_\_\_\_\_ Date: \_\_\_\_\_  
(If student is under age 19)Advisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(If student is seeking a degree, diploma, certificate, or taking general education courses)**FOR OFFICE USE ONLY:**

Vice President Approval: _____	Financial Approval: _____ <small>(If applicable)</small>	Entered by: _____
Date: _____	Date: _____	Date: _____

MPCC adheres to all federal and state civil rights laws banning discrimination in public institutions of higher education. MPCC will not discriminate against any employee, applicant for employment, student or applicant for admission on the basis of race, religion, hearing status, personal appearance, color, sex, pregnancy, political affiliation, source of income, place of business, residence, creed, ethnicity, national origin (including ancestry), citizenship status, physical or mental disability, age, marital status, family responsibilities, sexual orientation, gender, gender identity or expression, veteran or military status (including special disabled veteran, Vietnam-era veteran, or recently separated veteran), predisposing genetic characteristic information and testing, domestic violence victim status, Family Medical Leave or any other protected category under applicable local, state or federal law, including protections for those opposing discrimination or participating in any grievance process on campus or within the Equal Employment Opportunity Commission or other human rights agencies.

The following person has been designated to handle inquiries regarding non-discrimination policies: Area Director of Human Resources, 1101 Halligan Dr., North Platte, NE 69101, (308)535-3679. Inquiries involving MPCC students should be directed to the Campus Dean of Student Life, 1205 East Third Street, McCook, NE 69001, (308)345-8109, or the Associate Dean of Student Life, 1101 Halligan Drive, North Platte, NE 69101, (308)535-3635.

If you have a disability and require an accommodation while attending MPCC, please contact: North Platte Community College North Campus, (308)535-3637; North Platte Community College South Campus, (308)535-3715; or McCook Community College, (308)345-8128; or e-mail [disabilityservices@mpcc.edu](mailto:disabilityservices@mpcc.edu). For the latest version of this statement, visit <https://catalog.mpcc.edu/student-planner/policy-statements-right/>.